

Role Profile for an AGB Chair

Being a Chair of Governors is a key role in the leadership and management of a school, and can have a substantial impact on the effectiveness of the governing body and school as a whole.

Whether you are a Chair or a Governor, it is important to understand what the roles and responsibilities of a Chair are and how they can support all Governors in their role.

Chair of AGB:

- The Chair is responsible for the leadership of the Academy Governing Board. As Chair of its meetings, they are responsible for ensuring that the necessary business of the AGB is carried out efficiently, effectively, and in a manner appropriate for the proper conduct of public business.
- The Chair must ensure that each Governor has a link role and they are clear on the expectation of this (through link role profile) and that each link role is allocated to a governor.
- Working with the Clerk, the Chair should ensure that the AGB acts in accordance with the Terms of Reference and Scheme of delegation.
- The Chair should ensure that the AGB exercises collective responsibility. The Chair will encourage all members to work together effectively, contributing their skills and expertise as appropriate.
- Work with the clerk and Headteacher to make sure there is an appropriate skill set on the AGB through a Bi-Annual skills audit.
- Support all AGB members to fulfil their role, through direct support, use of other experienced governor mentoring, use of Clerk & Head teacher and governance training and resources.
- Ensure Governor visits occur and allocated to all members.
- Act as a support to the Headteacher touching base regularly and when large events are taking place.
- Ensure all AGB members are completing statutory training.
- Attend RAB meetings when needed.
- Feedback to the Governance team if additional training needs for AGB or the Chair are required.
- Chair the meeting including agreeing the agenda the Headteacher and discussing challenge.
- Chair the meeting ensuring it is timely, efficient and all members have the opportunity to input.

“Arrange a visit to the school and talk to pupils about their learning and wider school experiences”

AGB Chair

Want to find out more? Follow the link below or email us for more information.



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